

## eReader Loan – Terms and Conditions

Desmond-Fish Library lends **eReader** e-book readers to Philipstown Residents for **four weeks**. The readers have a selection of books on a variety of topics. If you would like us to download a particular title for you, please ask when you reserve the eReader. We will do our best, but not all titles are available.

### Procedure

- Verify that the equipment is in good working order
- Sign the **eReader Loan Agreement**
- The loan period is four (4) weeks. No renewals
- Return the **eReader** to the Circulation Desk at the Desmond-Fish Library only. (NO BOOK DROP PLEASE!) **Please do not return to any other library.**

### Fines and Liability

- We will check the equipment to ensure proper working order when you borrow and return
- You are responsible for damaged or lost items and parts (The eReader is loaned with two accessories, a USB cable and a USB power adapter for a wall outlet.
- **Any damage to the equipment will be noted on your record and billed accordingly**
- Replacement cost of a damaged or lost **eReader** - \$200
- The overdue fine is **\$5.00 per day or any part of a day**
- Until fines or replacement fees are paid, your library account will be blocked

### eReader Loan Agreement

I have read the terms and conditions. The equipment is in good working order. By signing below, I agree to the terms and conditions.

I will return the **eReader** on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ I have ( ) Nook ( ) Kobo

Name (Print) \_\_\_\_\_

Signature: \_\_\_\_\_ Staff initials \_\_\_\_\_

### RETURN RECEIPT

Returned \_\_\_\_\_ in good working order  
date am pm

Staff signature \_\_\_\_\_

If equipment is damaged or parts are missing, describe condition and retain receipt: